

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING****August 21, 2012
MINUTES****SPECIAL MEETING – CLOSED SESSION**

The Board meeting of Tuesday, August 21, 2012, was called to order by President Betsy Connolly at 4:00 p.m. at 1400 E. Janss Road, Thousand Oaks, CA. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Dr. Connolly asked if there were any public speakers for the Closed Session agenda item: Superintendent's Evaluation. There were none. The Board convened into Closed Session at 4:01 p.m. to discuss the Superintendent's Evaluation. The Board adjourned the Special Meeting – Closed Session at 4:50 p.m.

CALL TO ORDER – CLOSED SESSION

At 5:00 p.m. President Betsy Connolly announced that the Board would reconvene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:01 p.m., where the following items were discussed:

- A. Public Employee Appointment-Employment (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- B. Public Employee Discipline/Dismissal/Release (*Pursuant to Government Code §54957*)
 1. See Section IV. Action Items – Consent - Personnel/Assignment Orders
- C. Labor Negotiations, Pursuant to Government Code §54957.6
Agency Negotiator: Timothy Carpenter, Assistant Superintendent, Personnel Services
Employee Organizations:
 - Unified Association of Conejo Teachers (UACT)
 - California School Employees Association (CSEA)
 - Conejo Valley Pupil Personnel Association (CVPPA)
- D. Consideration of Student Discipline – Expulsion or Suspension, *Pursuant to Education Code §48900, et seq.*
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, *Pursuant to Education Code §35146*
- F. Pending Litigation, *Pursuant to Government Code §54957.1(a)(3)*
 1. Resolution #12/13-01: Approval of the Defense and Indemnification of Employees Contained Herein Under California Government Code Section 825(a)
 - a. Court Case 56-2012-00416005-CU-CR-VTA Eum vs. CVUSD
- G. Conference with Real Property Negotiators, *Pursuant to Government Code §54956.8*
Property negotiators for CVUSD are Dr. Joel Kirschenstein, Sage Institute, and Dr. Jeffrey Baarstad, Superintendent

The following properties will be discussed regarding price and terms of payment:

- 310 Kelley Road
- 2498 Conejo Center Drive

The Closed Session ended at 5:56 p.m. There was one announcement from Closed Session: Mrs. Buckles moved to approve Resolution #12/13-01: Approval of the Defense and Indemnification of Employees Contained Herein Under California Government Code Section 825(a), Court Case 56-2012-00416005-CU-CR-VTA Eum vs. CVUSD, seconded by Mrs. Phelps. Motion carried 5-0.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Connolly called the meeting to order at 6:05 p.m. Present were Board members Peggy Buckles, Dr. Betsy Connolly, Mike Dunn, Pat Phelps and Dr. Timothy Stephens. Administration: Dr. Jeffrey L. Baarstad, Superintendent, Timothy Carpenter, Assistant Superintendent, Personnel Services, Linda Bekeny, Assistant Superintendent, Business Services, and Robert Iezza, Assistant Superintendent, Instructional Services.

Dr. Connolly read the procedural announcements and welcomed everyone to the meeting.

Approval of the Agenda

Mrs. Phelps moved to approve the Agenda with the following changes in III. Action Items – Consent: correct the lettering from A-I, change B. Personnel Assignment Orders A. Certificated Employees to 9101 to 9157, and in V. Information/Discussion Items, change the lettering from H. to A., seconded by Dr. Stephens. Motion carried 5-0.

Recognitions and Thanks

- Jan Smith, Greater Conejo Valley Chamber of Commerce
- Kathy Lawry, Traffic Engineer and Jay Spurgin, Public Works Director, City of Thousand Oaks, for Safe Routes to Schools Grant

Comments from the Superintendent

Dr. Baarstad commended Robert Iezza and his team who presented at the Leadership Team Retreat held at CLU on Monday, August 20. Dr. Baarstad announced that school will begin on Wednesday, August 29, and that school will open with four new principals district-wide: Ladera Elementary - Lori Wall, Maple Elementary – Juan Santos, Sycamore Canyon School – Josh Eby, and Los Cerritos Middle School – Jason Branham.

Comments from the Public

There were no public speakers.

Comments from Individual Board Members

Dr. Connolly read two letters from the Ventura County Office of Education: one that the District's budget for 2012-2013 has been approved, and another announcing that on Saturday, October 6, a meeting will be held to gather input from districts around the county, and Dr. Connolly plans to be there. Dr. Connolly has been asked and has agreed to be a member of the County Community College District Advisory Board. Dr. Baarstad stated that he has also accepted an invitation to serve on the board. Dr. Connolly read information submitted by Energy Education that the District's energy program has reduced energy consumption by 24% or \$5,384,178. Mrs. Buckles asked if staff could provide a report/resolution at the next board meeting in support of Proposition 30 and Proposition 38.

ACTION ITEMS – GENERAL

Superintendent

A. Changes in Board Meeting Schedule for the 2012-2013 School Year

Mrs. Buckles moved to adjust the board meeting of Tuesday, November 6, to begin at 4:00 p.m. for Closed Session and 5:00 p.m. for Open Session to accommodate activities for Election Day, and to schedule a board meeting for January 15, 2013, and to "hold" the date of January 22, 2013, in the event a second meeting is needed in January 2013, seconded by Dr. Stephens. Motion carried 5-0.

Personnel Services**B. Establishment of Grant Funded Classified Position**

Mrs. Buckles moved to approve the establishment of classified assignments as specified, seconded by Dr. Stephens. Motion carried 5-0.

C. Establishment of Classified Positions

Mrs. Buckles moved to approve the establishment of classified assignments as specified, seconded by Mrs. Phelps. Motion carried 5-0.

D. Declaration of Need for Fully Qualified Educators

Dr. Stephens moved to approve the Declaration of Need for Fully Qualified Educators 2012-2013, as attached, and authorize administrative staff to forward the declaration to the State of California Commission on Teacher Credentialing, seconded by Mrs. Phelps. Motion carried 5-0.

E. Approval of Tentative Agreement Between the California School Employees Association (CSEA) and CVUSD

Mr. Dunn moved to approve CSEA Tentative Agreement for the 2012-2013 school year, seconded by Mrs. Phelps. Mrs. Buckles stated that the Board appreciates the cooperation of CSEA during negotiations. Dr. Baarstad commended CSEA leaders for the early payroll adjustments for furlough days. Motion carried 5-0.

F. Adoption of 2012-2013 Successor Collective Bargaining Agreement with the Conejo Valley Pupil Personnel Association (CVPPA)

Mrs. Phelps moved to adopt the 2012-2015 CVPPA Successor Collective Bargaining Agreement, seconded by Dr. Stephens. The Board members commended the negotiators. Motion carried 5-0.

Instructional Services**G. Approval of Amendment to Board Policy/Administrative Regulations 6145.6, International Exchange**

Dr. Stephens moved to approve the amendments to Board Policy and Administrative Regulation 6145.6 – International Exchange, seconded by Mrs. Phelps. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Phelps moved to approve the consent agenda as amended, seconded by Dr. Stephens. Motion carried 5-0.

A. Approval of Minutes (in Section B of the Agenda packet)

1. Regular Meeting of June 26, 2012

B. Personnel Assignment Orders:

1. Certificated: #9101 – 9148 9157 *as amended*
Counseling, Teachers

2. Classified: C-7121 to C-7198

Account Clerk, Behavioral Health Clinician II, Child Care Assistant, Child Nutrition Assistant I, Child Nutrition Assistant – Satellite, Child Nutrition Delivery Driver, Child Nutrition Supervisor, Custodian, Early Care Aide, Early Care Assistant Teacher, Groundskeeper, Intermediate Clerk Typist, Language

Assessment and Development Facilitator – Spanish, Maintenance Worker II, Paraprofessional/Bilingual-Spanish, Paraprofessional/Special Ed, School Office Manager, Secretary, Senior Account Clerk, Senior Clerk Typist, Site Computer Technician II

3. Exempt: E-11959 to E-12004
Athletic Coach, Campus Supervisor, Specialist, Student Helper
- C. Renewal of Contract for Central Coast Personnel Council Membership for the Period of July 1, 2012 through June 30, 2013.
- D. Overnight Trip Requests
 1. Boat Trip Request: Newbury Park High School Geologic Information Systems
 2. Overnight Trip Request: Newbury Park High School Girls Varsity Volleyball
- E. Purchase Order Report #792
- F. Quarterly Report: Williams and Valenzuela Uniform Complaints - April 2012
- G. Quarterly Report: Williams and Valenzuela Uniform Complaints – July 2012
- H. Workers' Compensation Services Agreement with York Risk Services Group, Inc.
- I. Notice of Completion – Various Sites – Network Upgrades – West Coast Cable, Inc.

INFORMATION ITEMS

Superintendent

A. Approval of Revision to Board Policy/Administrative Regulations 7310, Naming of Facilities

Dr. Baarstad provided background about the development of the policy, and stated that since the policy has been in effect, two naming opportunities have been awarded: the Carpenter Family for the Performing Arts Center at Westlake High School and Sage Publications for the Newbury Park High School Library. However, Dr. Baarstad asked the Board to consider the issue regarding a nomination to name a facility in recognition of an individual for exceptional nonmonetary contributions. The current process includes a public notification period whereby an individual or organization may submit a “donation based” nomination for the same facility. The revision would eliminate this option. Dr. Stephens stated his concern that this may prevent a major income stream. Dr. Connolly explained that the removal of a few sections of the policy only addresses the laborious process that may stand in the way of awarding the naming of a facility after a person that the naming committee has given great consideration. Dr. Baarstad will provide Administration Regulation 7310 Attachment A, which has dollar amounts assigned to several facilities across the district. The Conejo Schools Foundation (CSF) has worked with the Superintendent to create this list and has included this information in their materials. Dr. Connolly suggested that the CSF include a report on their efforts regarding naming rights over the years.

ADJOURNMENT

Dr. Connolly adjourned the Open Session at 7:08 p.m. The Board will reconvene at a **Special Meeting-Closed Session on Tuesday, September 4, 2012, at 4:00 p.m., (Regular) Closed Session at 5:00 p.m., and 6:00 p.m. for Open Session-Regular Meeting at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.**

September 4, 2012

Date

Clerk

September 4, 2012

Date

Superintendent